

THE PRIO-FORM

- ASSESSMENT AND PRIORITISATION OF CULTURAL HISTORICAL OBJECTS

Reason for assessment			Participants			Museum number/identification number			
						Object			
Category	Question	Comment	1	2	3	4	5	Score	Category score
RELEVANCE	To what extent can the object be said to be a natural part of the museum's focus areas and collection profile?		The object is assessed as being outside the museum's collection profile	The object is on the edge of the museum's collection profile	Can help illustrate/explain, but is not at the centre of the museum's collection profile	The object represents key areas within the museum's collection profile	The object contributes to strengthening/clarifying the museum's collection profile		
	To what extent is the object unique or special in relation to the rest of the collections the museum is responsible for?		The museum has a large quantity of relatively similar objects in the collections	The museum has a relatively large number of similar objects in the collections	The type of object is well represented in the collections	Not unique, but one of fairly few in the collections	Unique, one of its kind in the collections.		
	To what extent is the object from a period that is poorly represented in the collections the museum is responsible for?		There is a lot of material from the same period in the collections	The period is well represented in the collections	The period is well represented, but the object strengthens/complements the collections	The period is poorly represented in the collections, but some material exists	The object is unique/very special in terms of representing the period in the collections		
CONDITION	To what degree is the object complete?		Highly deficient, difficult to interpret	Missing central parts, somewhat difficult to interpret	Missing important parts, but can be interpreted	Missing less important parts, can be interpreted	Complete		
	What is the condition of the object?		Structurally unstable, poor condition, difficult to handle	Structurally unstable, relatively extensive damage	Structurally stable, some damage	Good condition, less extensive, but visible damage	Very good condition (including signs after regular use)		
DOCUMENTATION/ CULTURAL HISTORICAL VALUE	To what degree is the object documented?		No known information	Known donor and/or producer	Some known information other than donor, or information can be obtained	Well documented, (could include user manual, related literature etc.)	Extensive documentation (could include personal stories linked to the object)		
	To what extent is the object connected to a specific person, group, occasion, place, period or process ?		No known information	Representative for specific groups/ persons etc., but no indication of connection	Can probably be linked to specific groups/ persons etc. Potential for further information	Is representative, can definitely be linked to specific groups/ persons etc.	Definitely belongs to specific groups/persons etc. and is an iconic object for the groups/persons etc.		
DISSEMINATION /RESEARCH VALUE	How likely is it that the object can be used in exhibitions or other public outreach work as a museum object?		Highly unlikely	Fairly unlikely	Under given circumstances	Quite likely	Very likely		
	To be answered if the score of the first question in this category is low: How likely is it that the object can be used as a prop/part of a handling collection?		Highly unlikely	Fairly unlikely	Under given circumstances	Quite likely	Very likely		
	To be answered if the score of the first question in this category is low: To what extent does the object have particular documentation and/or research value?		To very little extent	To some extent	To a certain extent	To a relatively large extent	To a very large extent		
TOTAL SCORE									

Suggested action	Reason for suggested action	Suggested preservation measures	Information about final decision
Preserved as part of the museum collection <input type="checkbox"/>		Storage facilities:	
Redefined as prop/part of handling collection <input type="checkbox"/>		Other suggested actions:	
Disposal (name new owner) <input type="checkbox"/>			
Destruction (specify method) <input type="checkbox"/>			
Date for final decision:		Signature of responsible case officer:	

BYMUSEET.